

CHURCH OF ENGLAND RECORD SOCIETY

The Society was founded in 1991 with the object of promoting
interest in and knowledge of the Church of England
from the 16th century by publishing
primary sources of information

Charity Registration Number 1013701

ANNUAL REPORT 2017



A MESSAGE FROM PROFESSOR ARTHUR BURNS

I am delighted to write once more to members of COERS as we approach the Annual General meeting and lecture in my second year as president of the Society. It has been an interesting year, beginning for me with the pleasure of delivering the annual lecture at the last AGM in July 2017, 'A National Church tells its story: the English Church Pageant of 1909'. I would like to thank the many members who gave me encouraging feedback or further food for thought on my talk, and can report that a revised version is now due for publication next year in *Restaging the Past: Historical Pageants, Culture and Society in Modern Britain*, edited by Angela Bartie, Linda Fleming, Mark Freeman, Alexander Hutton and Paul Readman. I mention this partly because I think the volume would be of interest to many members (the role of religion in pageants is a key theme of the volume), and also because it will appear with the UCL press as an open access online volume, meaning that you will be able to access the contents free of charge, although hard-copy will also be available for purchase.

It was good to meet members at the AGM more generally, and I look forward to seeing more of you at this year's AGM and lecture by Dr Leonie James on July 4th. The run up to this event has been a busy one, as the Society like many others had to ensure that its operations were compatible with the new Data Protection regulations (GDPR). This was no easy task, as a lot of potentially contradictory advice was on offer, and similar societies adopted very different approaches. I would like to thank the Honorary Secretary, Dr Mary Clare Martin, for her willingness to shoulder the main burden in ensuring that we were compliant, with additional assistance from the treasurer, Dr Sarah Flew, and membership secretary Dr Susan Royal. As will be clear from the emails and letters members will have received, we believe we are now compliant through posting a copy of our updated privacy and data policy on the COERS website, and do *not* need to secure explicit permission to retain data from members given that we provide the volumes of the Society in return for the subscription. Sending out our initial message, where we asked for that permission on the basis of the advice we had by then received, encouraged us to undertake a proper survey of the quality of the information we have relating to contact details and subscriptions for our membership. In consequence we now have a much more robust set of data which will enable us to ensure that members have received all volumes they are entitled to, to date and in future. Happily, we were able to re-establish contact with a number of members who had changed their emails or addresses. Again my thanks to Drs Martin, Flew and Royal for their work with me in this process. Can I

take this moment to remind members of the *importance of updating postal addresses* in particular when you move in order to ensure that you receive your volumes!

This is all the more important given the very good news that we were able to deliver two important and substantial volumes to our members in the course of the year: Philip Williamson, Alasdair Raffe, Stephen Taylor and Natalie Mears (ed.), *National Prayers. Special Worship since the Reformation. Volume II: General Fasts, Thanksgivings and Special Prayers in the British Isles, 1689–1870*, and Kenneth Fincham, *The Further Correspondence of William Laud*. Both are of considerable significance to our understanding of the history of the Church of England and will establish themselves as key points of reference in their respective fields – indeed I have already myself recommended the *National Prayers* volume to a student who found that it transformed their understanding of their MA thesis project. Even better news is that the publication of these volumes (officially those for 2015 and 2016) promises to inaugurate a period in which we can deliver a much more regular supply of volumes to our members than was possible over the last couple of years, meaning that we can now envisage bringing our allocation before too long once more roughly into line with the year of publication (for various reasons, no record series can really hope to do more), which will make things much more straightforward for both members and the officers of the society in ensuring that everyone gets the volumes to which they are entitled – we will hear more on this front from Dr Tapsell at the AGM. A quick glance at the published cover prices for this year’s published volumes, £120 and £75 respectively, is a reminder of what exceptional value membership of the Society represents. This, combined with the prospect of volumes appearing more regularly over the next few years and our more robust membership information makes this an ideal moment for the Society to push determinedly to recruit new members, and we will be making new efforts to publicise the benefits associated with membership over the next few months. We would welcome the support of members in our efforts to expand our membership, as this will be vital to the long-term sustainability of the Society.

At this point I would like to thank Dr Susan Royal for her efforts as membership secretary over the past few years, as she has announced her intention to stand down at the AGM. It has become apparent from our work on GDPR how much we owe to her in keeping track of membership using a database that had become no longer fit for purpose and over-complex over the years, and she has done a great deal to help us ensure that her successor will be in a far better place to curate our membership lists than was the case when she took office herself.

Finally, can I thank all our members for their continued support and patience in waiting for their volumes over the past couple of years. I hope to see you on the 4th (and remind you to let Dr Martin know if you are intending to come to the AGM).

Arthur Burns

ANNUAL GENERAL MEETING

The Annual General Meeting of the Church of England Record Society was held in the Guard Room, Lambeth Palace, on Thursday 6 July 2017 at 4.15 p.m.

The Chairman, Professor Arthur Burns, warmly welcomed members and guests.

Apologies had been received from a number of members, including Dr. Rod Ambler and Dr. Frances Knight, and these were duly recorded.

Minutes of the Annual General Meeting held on 4 July 2016 were approved and signed as a correct record.

The Chairman presented the Annual Report for 2016. There were no questions.

The report of the Honorary Treasurer, Dr. Sarah Flew, was delivered and the accounts for 2016 were accepted.

The Honorary Secretary, Professor Michael Snape, reported that recent communications issues now seemed to be resolved, and that the contents of the Society's website had been thoroughly reviewed and updated. Professor Burns expressed his thanks to Professor Snape on standing down as Honorary Secretary.

Professor Stephen Taylor, Honorary General Editor, reported on the Society's publications. The Society's backlist had now been digitized, and most volumes would now become available to members of five years standing. Those who had joined more recently would be able to access the digitized copies of the volumes for the years for which they had been members. However, in both cases volumes would only be made available as digital copies two years after publication. As print on demand was also available as an option, it had been agreed to sell off surplus hard copies of past volumes. Normally, a maximum of 20 hard copies would be kept in stock for each volume. Professor Taylor also reported that Geoffrey Hart's proposal for an edition of the Essex returns of scandalous ministers had just been accepted. Professor Burns expressed his thanks to Professor Taylor on standing down as Honorary General Editor after so many years of service to the Society.

The positions of Honorary Secretary and Honorary General Editor were now vacant. Dr. Mary Clare Martin was nominated, seconded, and elected Honorary Secretary, subject to her election as an ordinary member of Council, and Dr. Grant Tapsell was nominated, seconded, and elected Honorary General Editor. It was reported that Professor Taylor would replace Dr. Natalie Mears as a co-opted member of Council.

There were two vacancies for ordinary members of Council following the retirement by rotation of Dr. David Crankshaw and the retirement of Dr. Peter Webster. Dr. Mary Clare Martin and Dr. Alex Gajda were duly proposed, seconded and elected.

The new Council therefore comprised: Revd. Dr. Stephen Edmonds, Dr. Alex Gajda, Dr. Geordan Hammond, Dr. David Ceri Jones, Mr. Giles Mandelbrote, Dr. Mary Clare Martin, Professor Stephen Parker, Professor Stephen Taylor (co-opted) and Dr. David Wykes (co-opted).

Mr. Simon Purvis of Dr Williams's Library had agreed to continue as Independent Examiner.

2017 ANNUAL LECTURE

The 2017 Annual General Meeting and Annual Lecture took place in the Guard Room, Lambeth Palace, on Thursday 6 July. The lecture was given by Professor Arthur Burns and was entitled 'A National Church Tells its Story: The English Church Pageant of 1909'.

2018 ANNUAL GENERAL MEETING AND LECTURE

The 2018 Annual General Meeting and Annual Lecture will take place in the Great Hall, Lambeth Palace, on Wednesday 4 July. The lecture will be given by Dr Leonie James, of the University of Kent, and will be entitled, 'Archbishop Laud and Lambeth'. Members are welcome to bring guests, but please confirm attendance with the Honorary Secretary, Dr Mary Clare Martin, on mm91@gre.ac.uk by Monday July 2nd at the latest.

PUBLICATIONS

Having been confirmed as Stephen Taylor's successor at the AGM last year it feels as if I have mostly spent my rookie year as General Editor asking Stephen questions. I am very grateful for his ongoing help, and to several authors for their patience during what is inevitably a steep learning curve.

The Society has published two volumes since the last AGM. *National Prayers: Special Worship since the Reformation. Volume II: General Fasts, Thanksgivings and Special Prayers in the British Isles, 1689-1870*, edited by Philip Williamson, Alasdair Raffe, Stephen Taylor and Natalie Mears, continues a mammoth project of major scholarly significance. *The Further Correspondence of Archbishop Laud*, edited by Kenneth Fincham, supplements the nineteenth-century edition of Laud's works with 223 additional letters, enriched with a magnificent introduction of great use for all those interested in early Stuart history. These volumes were sent out as a bundle in order to provide a considerable saving on the substantial postal charges that are a significant component of the Society's expenditure. The combined 1244 pages of text now almost brings the Society back up to date with its annual publication schedule.

There are currently four volumes in advanced stages of preparation. Leonie James's *The Household Accounts of William Laud, Archbishop of Canterbury, 1635-1642* is currently with our copy-editor and will provide a rather different lens through which to view this perennially controversial figure: as the head of a great household. Peter Howson's *First World War Diaries of the Rt. Rev. Llewellyn Gwynne* will shed light on a senior cleric's experiences of warfare in the twentieth century. The third volume of *National Prayers* will bring that project's coverage almost up to the present day. The indefatigable Stephen Taylor will also be co-editor of *The Papers of the Elland Society, 1769-1828* with John Walsh, offering insights into one of the leading Evangelical clerical societies established in the eighteenth century. Three other contracted volumes are also approaching fruition over the next few years: the Society

is fortunate to have such a strong and chronologically varied run of forthcoming publications.

In the course of this year the Society enthusiastically accepted a proposal from Julia Stapleton and Frank Field for an edition of Hensley Henson's early journals covering his years at Birkenhead and All Souls College, Oxford between 1885 and 1887. As Stapleton and Field argue, in these years Henson 'evolved from a caterpillar into a butterfly of great energy, originality and colour that adorned the Church and national politics for the rest of his life'. This is certainly reflected in diaries of immense literary merit and psychological insight.

A full list of the volumes that have been accepted for publication by Council is printed at the end of this report and details of the Society's past publications may be viewed on the series page of our publisher, Boydell and Brewer's website, or by following the links on the Society's own website.

Grant Tapsell

THE SOCIETY'S WEBSITE

Thanks to Mrs Claire Cinnamond, the Society's website (www.coers.org) is regularly updated with information on forthcoming publications, details of the Annual General Meeting and Lecture, and with a copy of the latest Annual Report. Forms for membership and purchase of back volumes are also available there.

MEMBERSHIP AND COMMUNICATIONS

Details of membership costs are given below, on page 13. In order to improve the speed of communications and reduce growing postage costs, as far as possible Council seeks to correspond with the Society's membership via email, the Society's website (www.coers.org). If you are not on our electronic mailing list, please send your email address to Mary Clare Martin on playandrecreation@gre.ac.uk. Equally, if you are already on our electronic mailing email list, and change your email address, please send your old and your new details to Dr. Martin for updating. Finally, if you have any appropriate events that you would like to promote through CoERS channels, please send the details to Dr. Martin.

Church of England Record Society
RECEIPTS AND PAYMENTS ACCOUNTS
FOR 2017

	2017	2016
INCOME	£	£
Subscriptions	6632	7544
Royalties	882	1698
Additional book sales	423	0
Bank interest and dividends	0	0
Grants for publications (restricted)	6500	0
<i>Total</i>	<i>£14,437</i>	<i>£9,242</i>
EXPENDITURE		
Direct charitable expenditure:		
Publication costs	16125	3356
Copy-editing	3252	0
Book scanning costs	1667	0
Distribution of publications	61	1068
Indirect charitable expenditure:		
Independent examiners fees	100	100
Meeting/annual report	657	643
Administration and website domain fees	0	23
Bank charges and refunds	112	91
Publicity	0	0
Honorarium	0	200
<i>Total</i>	<i>£21,974</i>	<i>£5,481</i>
Excess of Receipts over Payments	-7,537	3,761
Total	-7,537	3,761
Cash balances at 1 January	39,380	35,619
Cash balances at 31 December	31,843	39,380

STATEMENT OF ASSETS AND LIABILITIES

Cash Total		
HSBC Current Account	31,743	39,065
Uncleared CAF cheque	0	146
Paypal Account	100	169
Cash total	£31,843	£39,380

Investment Assets (note 1)	31 Dec 2017	31 Dec 2016
M&G Charibond	£27,696	£27,148
M&G Charifund	£22,214	£19,811
Liabilities		
Copy editing /Publication	0	2302
Independent examiner's fee	200	200

The attached notes form part of these financial statements.

These accounts have been prepared for the approval of the Council at their meeting on 4 July 2018.

NOTES TO ACCOUNTS

- Investment Assets: Due to the low interest returns the Society was receiving on its cash balances, the Society invested £15,000 in August 2014 in a Charifund Fixed Investment (Accumulative). It also invested £20,000 in July 2011 in a Charibond Charities Fixed Int. Common Investment Fund (Accumulative shares). The Fund balances at 31 December 2017 are shown above. The distribution income in the two funds is retained in the funds and is reflected in the price of the units/shares. The Charifund received £980.19 in the year and the Charibond received £981.68.
- Deficit for year: There was a large deficit for the year as the society began to catch up with its backlog in publications. Two publications were issued in early 2018. In addition, the Society paid for the back catalogue to be scanned.

Reserves: The total assets of £81,753 meet our reserves policy of four years' income, designed to cover the costs of two volumes in process of publication and the expenses of the Society's AGM and Annual Report.

Risk Management: The Trustees have identified major risks and believe that appropriate action has been taken to mitigate these.

Governance: The Trustees are satisfied with the accounting systems and procedures, which the Society has in place, in the light of the size of annual income and expenditure. All disbursements of £150 or greater have to be countersigned by two of the President, Honorary Secretary, Executive Secretary or Honorary Treasurer.

The Independent Examiner's Report has yet to be supplied.

THE SOCIETY'S PUBLICATIONS

- Volume 1: Kenneth Fincham, *Visitation Articles and Injunctions of the Early Stuart Church*, vol.1, 1994. £60. (£30)*†
- Volume 2: Jeremy Gregory, *The Speculum of Archbishop Thomas Secker: the Diocese of Canterbury, 1758–1768*, 1995. £60. (£30)*
- Volume 3: Sarah Brewer, *The Early Letters of Bishop Richard Hurd, 1739–1762*, 1995. £75. (£37.50)*
- Volume 4: Andrew Chandler, *Brethren in Adversity: Bishop George Bell, the Church of England and the Crisis of German Protestantism, 1933–1939*, 1997. £60. (£30)*
- Volume 5: Kenneth Fincham, *Visitation Articles and Injunctions of the Early Stuart Church*, vol. 2, 1998. £60. (£30)*
- Volume 6: Gerald Bray, *The Anglican Canons, 1529–1947*, 1998. £95. (£47.50)*
- Volume 7: Stephen Taylor, *From Cranmer to Davidson. A Church of England Miscellany*, 1999. £60. (£30)*
- Volume 8: Gerald Bray, *Tudor Church Reform: the Henrician Canons of 1535 and the Reformatio Legum Ecclesiasticarum*, 2000. £95. (£47.50)*
- Volume 9: Susan Mumm, *All Saints Sisters of the Poor. An Anglican Sisterhood in the Nineteenth Century*, 2001. £60. (£30)*
- Volume 10: Patrick Collinson, John Craig and Brett Usher, *Conferences and Combination Lectures in the Elizabethan Church. Dedham and Bury St. Edmunds, 1582–1590*, 2003. £60. (£30)*
- Volume 11: Tom Webster and Kenneth Shipps, *The Diary of Samuel Rogers, 1634–1638*, 2004. £60. (£30)*
- Volume 12: Mark Smith and Stephen Taylor, *Evangelicalism in the Church of England c.1790–c.1890*, 2004. £60. (£30)*
- Volume 13: Anthony Milton, *The British Delegation and the Synod of Dort, 1618–19*, 2005. £75. (£37.50)*
- Volume 14: Henrietta Blackmore, *The Beginning of Women's Ministry. The Revival of the Deaconess in the Nineteenth-Century Church of England*, 2007. £60 (£30)*
- Volume 15: G. M. Ditchfield, *The Letters of Theophilus Lindsey (1728–1808)*, vol. 1, 2007. £90. (£45)*
- Volume 16: Michael Snape, *The Back Parts of War. The Y.M.C.A. Memoirs and Letters of Barclay Baron, 1915–1919*. 2009. £60. (£30)*

- Volume 17: Susan Hardman Moore, *The Diary of Thomas Larkham, 1647–1669*. 2011. £70. (£35)*
- Volume 18: Melanie Barber and Stephen Taylor, with Gabriel Sewell, *From the Reformation to the Permissive Society. A Miscellany in Celebration of the 400th Anniversary of Lambeth Palace Library*. 2010. £100. (£50)*
- Volume 19: G. M. Ditchfield *The Correspondence of the Revd Theophilus Lindsey (1723–1808). Volume II: 1789–1808*. 2012. £100. (£50)*
- Volume 20: Natalie Mears, Alasdair Raffe, Stephen Taylor and Philip Williamson (with Lucy Bates), *National Prayers. Special Worship since the Reformation. Volume I: Special Prayers, Fasts and Thanksgivings in the British Isles 1533–1688*. 2013. £100. (£50)*
- Volume 21: Andrew Atherstone, *The Journal of Bishop Daniel Wilson of Calcutta, 1845–1857*. 2014. £70. (£35)*
- Volume 22: Philip Williamson, Alasdair Raffe, Stephen Taylor and Natalie Mears, *National Prayers. Special Worship since the Reformation. Volume II: General Fasts, Thanksgivings and Special Prayers in the British Isles, 1689–1870*. 2017. £120. (£60)*
- Volume 23: Kenneth Fincham, *The Further Correspondence of William Laud*. 2018. £75. (£37.50)*

Outside the main series the Society has published:

Patrick Collinson, *The History of a History Man. Or, the Twentieth Century from a Safe Distance*. 2011. Out of print.

Published by The Boydell Press, in association with the Church of England Record Society:

The Records of Convocation, ed. Gerald Bray. 20 vols, 2006.††

* indicates reduced price to members wishing to purchase back numbers or additional copies. Members should send orders for back copies to the Honorary Treasurer.

† now available as print on demand.

†† please contact Boydell and Brewer Ltd for details of these volumes.

FUTURE PUBLICATIONS

The following proposals for editions have been accepted for publication:

The Household Accounts of William Laud, Archbishop of Canterbury, 1635–1642, ed. Leonie James.

The First World War Diaries of the Rt. Rev. Llewellyn Gwynne, July 1915–July 1916, ed. Peter Howson.

The Papers of the Elland Society 1769–1818, ed. John Walsh and Stephen Taylor.

National Worship from the Reformation to the Present. Volume 3: Days of Prayer and Special Prayer in Britain 1872–2002, ed. Philip Williamson, Alasdair Raffe, Stephen Taylor and Natalie Mears.

The Correspondence of William Sancroft, ed. Grant Tapsell.

The Sermons of the Revd John Sharp, ed. Françoise Deconinck-Brossard.

The Restoration of the Church of England: Canterbury Diocese, 1663, ed. Tom Reid.

Birkenhead, All Souls, and the Making of Herbert Hensley Henson: The Early Journals, 1885–1887, ed. Frank Field and Julia Stapleton.

Proceedings against the 'Scandalous Ministers' of Essex, 1644–5, ed. Graham Hart.

The 1669 Return of Nonconformist Conventicles, ed. David Wykes.

The Correspondence of Francis Blackburne, ed. G. M. Ditchfield.

The Letters and Papers of William Paley, ed. Neil Hitchin.

The Correspondence and Papers of Charles Simeon, ed. Andrew Atherstone.

The Correspondence and Papers of Archbishop Richard Neile, 1598–1640, ed. Andrew Foster.

The Diary of an Oxford Parson: the Revd John Hill, Vice-Principal of St. Edmund Hall, Oxford, 1805–1808, 1820–1855, ed. Grayson Carter.

Correspondence of Archbishop Lang with Bishop Wilfrid Parker, ed. Garth Turner.

Suggestions for publications are welcome and should be addressed to:

The General Editor, Dr Grant Tapsell, Lady Margaret Hall, Oxford, OX2 6QA or at grant.tapsell@history.ox.ac.uk.

CHURCH OF ENGLAND RECORD SOCIETY 2017-18

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Susan Royal, B.A., Ph.D.,

Department of Theology and Religion, Abbey House, Palace Green, Durham, DH1
3RS

MEMBERSHIP SUBSCRIPTION RATES

Full-time students: £12 (\$20)

Individuals: £25 / £24 if paid by Standing order or Direct Debit (\$37.50)

Institutions: £38 (\$55)

Life membership for those over 65: £240 (\$375)

Subscriptions are due annually on 1 January, and should be sent to the Membership Secretary, Dr. Susan Royal, Department of Theology and Religion, Durham University, Abbey House, Palace Green, Durham, DH1 3RS. Banker's orders are available on request. Members are also asked to notify the Membership Secretary of changes of address (susan.royal@durham.ac.uk).

Membership is open to all who are interested in the history of the Church of England. Members are encouraged to invite their friends to join the Society. If every member recruited one new member, the Society would double its membership.

CONSTITUTION, CHARITY REGISTRATION AND OBJECTS

CONSTITUTION

Charity Registration Number 1013701

The original constitution was adopted at the inaugural meeting of the Record Society held in the Great Hall, Lambeth Palace, on 19th December 1991. Paragraphs 8 and 11 were amended at the AGM on 6th December 1995, paragraph 4 was amended at the AGM on 6th July 1999, and paragraph 6 was amended at the AGM on 2nd July 2013.

1. The Society shall be called the Church of England Record Society.
2. The object of the Society shall be to advance the education of the public in the history of the Church in England, and in particular of the Church of England, from the sixteenth century onwards by the publication of primary sources of information.
3. Membership of the Society shall be open to individuals and institutions, and shall be constituted by the payment to the Honorary Treasurer of an annual subscription of such an amount as may be determined from time to time by the Council, payable in advance on the first day of January each year.
4. Each member of the Society shall be entitled to receive one copy of every work published by the Society in respect of his/her membership. If this copy is lost in the post, a replacement volume shall be supplied at no additional cost unless the loss is the result of a failure to notify the Society of a change of address. No member shall receive any such volume if his/her subscription be in arrears. Each individual member, and one representative from each subscribing institution, shall be entitled to attend and vote at general meetings of the Society.

5. There shall be a President of the Society who shall be elected for five years at the Annual General Meeting. In the event of his/her being unable to accept office, the Vice-President of longest standing shall act as President. There shall be not more than six Vice-Presidents who shall be elected for five years, on the nomination of the Council, at an annual general meeting.
6. The management of the affairs of the Society and of its funds shall be vested in a Council consisting of the Officers of the Society, namely the President, the Honorary Secretary, Honorary Treasurer, Honorary General Editor, and eight ordinary members to be elected at an annual general meeting of the Society. The ordinary members shall serve for not more than five years successively, elections taking place as vacancies occur. The Officers of the Society shall be elected annually, those retiring being eligible for re-election in that year. Nominations for Officers and members of the Council may be made by the Council and by any two members of the Society, and shall be communicated in writing to the Honorary Secretary not less than three weeks before the Annual General Meeting. Retiring Council members shall not be eligible for re-election in that year. The Honorary Secretary shall be elected from among the Council Members.
7. The Council shall have the power to co-opt not more than two additional members, and to appoint committees. Vacancies among the Officers of the Society occurring between annual general meetings shall be filled by the Council. The Council shall meet at least once a year, and on any other occasion at the request of at least three of its members. Five members shall form a quorum.
8. An annual general meeting of the members of the Society shall be held each year to receive a report of the work of the Society with its inspected or audited accounts as required under paragraph 11; to elect Officers, members of the Council, and an inspecting accountant or Honorary Auditor for the year ensuing; and to transact any other business. Not less than one month's notice of the meeting shall be given to members.
9. A special general meeting may be called at the discretion of the Council or at the written request of 15 members of the Society. Not less than one month's notice of such a meeting shall be given to members.
10. All monies raised by or on behalf of the Society shall be applied to further the objects of the Society and for no other purpose provided that nothing herein contained shall prevent the payment in good faith of reasonable and proper remuneration to any employee of the Society or the payment to members of the Council of reasonable out-of-pocket expenses.
11. The Treasurer shall keep proper accounts of the finances of the Society. The Society's year of account shall be 1 January to 31 December. The accounts shall be subject to an independent review at least once a year by

the inspecting accountant appointed at the Annual General Meeting. Should expenditure or income exceed the limits set by law for this arrangement, the accounts shall be audited by the auditor or auditors appointed at the Annual General Meeting. A statement of the accounts shall be submitted by the Council to the Annual General Meeting as aforesaid, and circulated with the notice of the Annual General Meeting.

12. A bank account shall be opened in the name of the Society with such bank as the Council shall from time to time decide. All cheques up to a maximum determined from time to time by the Annual General Meeting shall be signed by the Treasurer only. The Council shall authorise in writing the Officers of the Society to sign cheques on behalf of the Society. All cheques must be signed by not less than two of the authorised signatories, and where possible shall be signed by the President and Treasurer. No expenditure shall be incurred without the prior approval of the Council.
13. Alterations to this Constitution shall receive the assent of two-thirds of the members present and voting at an annual general meeting or a special general meeting. A resolution for the alteration of the Constitution must be received by the Honorary Secretary of the Society at least twenty-one days before the meeting at which the resolution is to be brought forward. At least fourteen days' notice of the resolution must be given by the Secretary to the membership, and must include notice of the alteration proposed. Provided that no alteration to clause 2, clause 14 or this clause shall take effect until the approval in writing of the Charity Commissioners or other authority having charitable jurisdiction shall have been obtained; and no alteration shall be made which would have the effect of causing the Society to cease to be a Charity in law.
14. If the Council by a simple majority decide at any time that on the ground of expense or otherwise it is necessary or advisable to dissolve the Society it shall call a meeting of all members of the Association who have the power to vote, of which meeting not less than one month's notice (stating the terms of the Resolution to be proposed thereat) shall be given. If the decision shall be confirmed by a majority of those present and voting at such a meeting, the Council shall have the power to dispose of any assets held by or on behalf of the Society. Any assets remaining after the satisfaction of any proper debts and liabilities shall be given or transferred to such other charitable institution or institutions having objects similar to the objects of the Society as the Council may determine and if and in so far as effect cannot be given to this provision then to some other charitable purpose.

As amended 2nd July 2013.

THE ANNUAL GENERAL MEETING
OF THE
CHURCH OF ENGLAND RECORD SOCIETY
will be held in

The Great Hall, Lambeth Palace, London, SE1 7JU

on

Wednesday 4 July 2017 at 4.15 p.m.

before the Annual Lecture entitled

‘ARCHBISHOP LAUD AT LAMBETH’



To be given by

Dr Leonie James (University of Kent)

R.S.V.P. by 2nd July to Dr Mary Clare Martin (playandrecreation@gre.ac.uk)

AGM at 4.15 p.m.

Lecture at 5.00 p.m.

Entrance via the Main Gate, Lambeth Palace.

Members and guests wishing to attend must notify Dr Martin of their intention to come.